



NAVAL OFFICERS' SPOUSES' CLUB
WASHINGTON DC

Guidelines – Requests for Charitable Grants

The Naval Officers' Spouses' Club of Washington, DC (NOSCDC) is a private, 501(C)(3) non-profit organization devoted to the support of military service personnel and their family members throughout the metropolitan DC area. In previous year, NOSC was able to donate over \$ 13,400.00 to charities benefiting the military community. We are now accepting written requests from nonprofit organizations for charitable donations for 2017.

Eligibility guidelines are as follows:

1. Organization must be a 501(C)(3) in good standing, listed on IRS website.
2. Organization must directly benefit military members and/or their families and/or assist service members and/or their families in the Greater Washington DC area.
3. Requests must detail your organizational mission and describe specific programs/items to be funded by the grant and organizational impact on the military community.
4. Organization must specify how it provides for military families in the Greater Washington DC area. The dollar amount requested, and an explanation of what the funds would be used for and how these funds will remain in the Greater Washington DC area.
5. Requests must be submitted (via U.S. mail or email) and postmarked by April 1, 2017.

When considering your application for funds, please be aware in order to fulfill our obligations as an IRS 501(c)(3) non-profit entity, we must be assured that funds donated to your organization will be expended by January 31, 2018. These funds must be spent on programs or materials that support the general mission of NOSCDC in service to the military community.

If selected as a charity grant recipient we require a written acknowledgment of receipt of funds within 30 days of award distribution event. Applicants agree to the release of the name of their organization and purpose of donation. Recipient must give an accounting of expenditures of funds by January 15, 2018. If applying for 2017 grant and have not followed the above requirement your 2017 application will be ineligible. Organizations whose charitable donation requests are accepted will receive written notification in early May 2017 and a charity presentation will be held on May 16, 2017.

There is not a formal application for submission; however, we do request that grant requests be submitted on your organization's letterhead and are submitted via the NOSCDC Charities email or address listed below. For more information regarding eligibility, application procedure and selection process, please contact us at charity@noscdc.com